**BEFORE LEAVING YOUR ROOM:**

* **RACK MADE**
* **WALL LOCKER LOCKED**
* **TRASH TAKEN OUT**
* **NO DIRTY LAUNDRY, SKIVVIES, ETC. LEFT OUT**
* **ALL DRAWERS CLOSED**
* **DESK CHAIR PUSHED IN**
* **NO FOOD, TRASH, ETC. LEFT ON COUNTERTOPS**
* **NO FOOD LEFT IN MICROWAVE**
* **NO MONEY, VALUABLES, ETC. UNSECURED**
* **STATE OF GENERAL POLICE MAINTAINED**
* **NO EXCREMENT IN HEAD**